

James N. Fox, Jr.

Multimedia Design/Management

Extensive experience directing multi-layered creative teams. Managing infrastructure growth from startup to nationwide. Collaborative team leader with a broadly recognized history and portfolio of achievement in multiple environments.

EXPERIENCE

Clarity Mastering, Boston, MA

Multimedia Consultant

www.claritymastering.com

July 2018-Present

- Developing customer relationships in freelance roles through video, audio, sound design, voice overs, and web design.
- Creating multimedia productions using industry leading software and world-class audio hardware. Providing clients' requirements while consulting on creative content, technical best practices, and post-production output.

Customer Engineering Services, Boston, MA

Webmaster, Email, & IT Internal Services Manager

www.cesservice.com

January 2004-July 2018

- Directed email server administration, web development, internal and external communication strategy, management of budget, and staffing.
- Collaborated with CEOs, CFO, VPs of Service, Human Resources, Sales, and Marketing Directors to establish infrastructure in a start-up environment.
- Directed decision-making processes for mission critical internal tools including: vendor selection, application suite roll out, support, and long term strategic business planning to meet growth and bandwidth targets for U.S. and Canadian based remote service workforce of 700+.
- Ideated, developed, and managed four generations of corporate website. Secured outside client relationships and service contract revenue.
- Provided 24/7 help desk support for the remote field service operation.

Creative Services Manager

- Contributed significant fundamental creative decisions including brand colors, fonts, look and feel, on-boarding processing, and document management.
- Coordinated a varied group of stakeholders to produce annual awards meeting videos.
- Edited consistently on message videos, featuring the Executive team, FujiFilm executives outside vendor product videos.
- Leveraged communications background as editor of company wide weekly communications message, focusing on remote workforce needs.

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SKILLS

Adobe Illustrator

Adobe InDesign

Adobe Photoshop

Adobe Premiere Pro

Avid Pro Tools

Cubase / Wavelab

Cybersecurity

HTML/CSS

Linux / MYSQL

Sound Design

Video Capture/Editing

Visual Studio / Xamarin

Web Design

Wordpress

ADDITIONAL CLIENTS

Lotus SmartSuite *Webmaster*

PureSpeech, *Webmaster*

BayBank, *Web Developer*

Bose, *Web Developer*

EDUCATION

University of Miami

Bachelor of Arts in Literature and

Political Science, 1994

Coral Gables, FL

MUSIC

Professional guitar & upright player with experience in music and video production. In multiple bands, with recordings as a solo artist as well as a session player.